

THE HIGH SCHOOL OF SAINT THOMAS
Required Documentation for All Applicants

Freshman Applicants from Holy Cross, Saint Malachy, Saint Matthew, or Saint Thomas-Philo or other Catholic elementary schools:

- 1) Letter of good standing from the sending school, sacramental records, current health and dental records, grade transcripts, Terra Nova test scores, and achievement test results.
- 2) If the applicant is seeking accommodations for a disability, an evaluation must be provided by qualified medical personnel. The Individualized Education Plan (IEP) or 504 Plan must be presented at the time of application.
- 3) The applicant must also complete a placement examination. This examination is a mandatory part of the admission application. The results of this examination are solely for the purpose of ensuring the applicant, if admitted, will be placed in the appropriate course selection.
- 4) Completed application
- 5) \$255 application/enrollment fee

Freshmen Applicants from other elementary schools:

- 1) Letter of good standing from the sending school, one personal recommendation, sacramental records, current health and dental records, grade transcripts, Terra Nova test scores, and achievement test results.
- 2) If the applicant is seeking accommodations for a disability, an evaluation must be provided by qualified medical personnel. The Individualized Education Plan (IEP) or 504 Plan must be presented at the time of application.
- 3) The applicant must also complete a placement examination. This examination is a mandatory part of the admission application. The results of this examination are solely for the purpose of ensuring the applicant, if admitted, will be placed in the appropriate course selection.
- 4) A letter of recommendation from the applicant's Pastor/Minister is required for all applicants who attended a school other than the enumerated Catholic elementary schools.
- 5) Completed application
- 6) \$255 application/enrollment fee

Transfer Applicants:

- 1) Letter of good standing from the previous high school, one personal recommendation, sacramental records, current health and dental records, grade transcripts, Terra Nova test scores, and achievement test results.
- 2) If the applicant is seeking accommodations for a disability, an evaluation must be provided by qualified medical personnel. The Individualized Education Plan (IEP) or 504 Plan must be presented at the time of application.
- 3) The applicant must also complete a placement examination. This examination is a mandatory part of the admission application. The results of this examination are solely for the purpose of ensuring the applicant, if admitted, will be placed in the appropriate course selection.
- 4) Completed application

- 5) \$255 application/enrollment fee

Readmission Applicants:

- 1) Letter of good standing from the sending school, one personal recommendation, sacramental records, current health and dental records, grade transcripts, Terra Nova test scores, and achievement test results.
- 2) If the applicant is seeking accommodations for a disability, an evaluation must be provided by qualified medical personnel. The Individualized Education Plan (IEP) or 504 Plan must be presented at the time of application.

Foreign National Applicants:

- 1) Letter of good standing from applicant's current school, one personal recommendation, sacramental records, current health and dental records, grade transcripts¹, Terra Nova test scores, and achievement test results.
- 2) Statement of proficiency in English writing, speaking, reading, and comprehension in the form of the SLEP test results².)
- 3) Provide a copy of the passport, complete the I-20 form, and all other necessary documentation for an international student, and submit all applicable fees.
- 4) If the applicant is seeking accommodations for a disability, an evaluation must be provided by qualified medical personnel. The Individualized Education Plan (IEP) or 504 Plan must be presented at the time of application.
- 5) Freshmen applicants must also complete a placement examination. This examination is a mandatory part of the admission application. The results of this examination are solely for the purpose of ensuring the applicant, if admitted, will be placed in the appropriate course selection.
- 6) Notarized proof of residency.
- 7) Completed application
- 8) \$255 application/enrollment fee

¹If applying as a first semester freshman, applicant must provide, in English, copies of all middle school grades. If applying other than a first semester freshman, applicant must provide copies, in English, of all high school grades.

²The SLEP test may be administered at The High School of Saint Thomas More. A \$50 test fee is required.